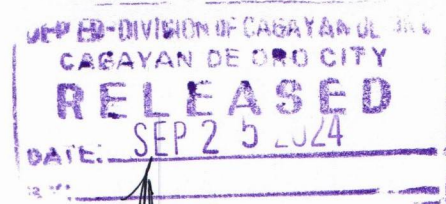




Republic of the Philippines
Department of Education

**REGION X
DIVISION OF CAGAYAN DE ORO CITY**

Office of the Schools Division Superintendent



September 24, 2024

DIVISION MEMORANDUM

No. 731 s. 2024

**ADMINISTRATION OF THE SPECIAL PHILIPPINE EDUCATIONAL
PLACEMENT TEST (PEPT)**

TO: Asst. Schools Division Superintendent
Chief Education Program Supervisors – CID and SGOD
Public Schools District Supervisors
Division Testing personnel
Public and Private Elementary and Junior High Schools

1. With reference to the Advisory dated September 20, 2024 issued by the Office of the Director of the Bureau of Education Assessment (BEA), all concerned are hereby informed of the administration of the **Special Philippine Educational Placement Test (PEPT)** scheduled on **October 13, 2024 (Sunday)** at **Fr. William Masterson Elementary School, KM 5, Masterson Ave., Upper Balulang, Cagayan de Oro City**.

2. For details, please see the said advisory for your reference and guidance.

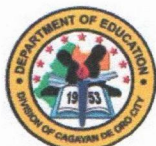
3. **CONDUCT OF TEST TAKING PREPARATIONS AND SIMULATION.** To prepare the examinees to the standardized type of test, all concerned school heads with PEPT takers are requested to conduct sessions on Answer Sheet shading, following of instructions, and other test-taking strategies.

4. **EXAMINATION DATE PREPARATION.** All takers and their parents or chaperon should be at the Testing Center (Fr. William Masterson Elementary School) **before 6:30 AM on October 13, 2023 (Sunday)**. The covered court will serve as the designated waiting area for the parents and chaperons during the test.

Examinees who arrived after the SDQ part of the test was accomplished will not be allowed to take the test.

They shall bring:

Pencil #2	Eraser
Sharpener	Snacks, lunch



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Mobile No: +63 975 6403 226 (Globe) | +63 951 1710 902 (Smart)
Email Address: cagayandeoro.city@deped.gov.ph



Republic of the Philippines
Department of Education

REGION X
DIVISION OF CAGAYAN DE ORO CITY

5. **DIVISION TESTING PERSONNEL.** The following personnel are hereby assigned as part of the Division Testing Committee:

Over-all Chairperson	:	Roy Angelo E. Gazo Schools Division Superintendent
Division Testing Coordinator	:	Eleanor Consejo H. Rollan
Room Examiners	:	Jessica Joy D. Hinacay Tito P. Yongao Maribeth T. Auman Ma. Del T. Magallano Jennifer D. Espina Annabelle J. Lariba Candolyn L. Quilit Duque A. Caguindangan Ronaldo D. Auman Leonora S. Alinsub
School Head of the Testing Center:		Marcelo Q. Mabalos
Support Staff	:	Maritcha M. Ubay Ubay Amor Radaza Lilibeth Logronio Gemma Pajayon Ryan Sambaan Ferdinand Ramoso

7. Queries and related concerns may be referred to the Division Testing Coordinator at eleonorconsejo.rollan@deped.gov.ph

8. Immediate and widest dissemination of this memorandum is enjoined.

ROY ANGELO E. GAZO
Schools Division Superintendent

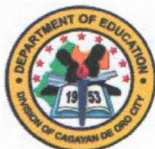
Encl: As indicated

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

SPECIAL PEPT

ECHR/Special PEPT
September 24, 2024



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City

Mobile No: +63 975 6403 226 (Globe) | +63 951 1710 902 (Smart)

Email Address: cagayandeoro.city@deped.gov.ph



Republic of the Philippines
Department of Education
BUREAU OF EDUCATION ASSESSMENT

Office of the Director

September 20, 2024

ADVISORY

Changes in the Schedule of the Administration of the 2024 Special Philippine Educational Placement Test (PEPT)

In reference to DepEd Memorandum No. 034, s. 2024 titled "Administration of the 2024 Special Philippine Educational Placement Test", this advisory provides the new testing schedule and additional guidelines for the conduct of the Special PEPT.

Testing Schedule

1. The new schedule of the administration of the 2024 Special PEPT is stated below:

Cluster	Original Date	New Schedule
Luzon	August 4, 2024	October 6, 2024
Visayas-Mindanao	August 11, 2024	October 13, 2024

2. Should there be any unexpected/unforeseen circumstances (e.g., fire, flood, some difficulties due to inclement weather conditions, a transportation strike, or other related temporary reason), an official correspondence (e.g., memorandum/letter) from the Regional Office (RO) shall be sent to the Bureau of Education Assessment (BEA) requesting for the rescheduling of the test administration, attaching the necessary supporting documents subject for approval. The said correspondence shall be addressed to:

DR. KEVIN CARL P. SANTOS
Director IV
Bureau of Education Assessment

Participating Learners and Schools

3. The target registrants for PEPT are the following:
 - a. Learners from schools without government permit,
 - b. Learners from nonformal and informal education programs,
 - c. Learners who have incomplete or no record of formal schooling,
 - d. Learners with back subjects
 - e. Learners who need grade-level standards assessment, and
 - f. Learners who are overage for their grade levels

Note: Learners with disabilities (LWDs) may also be assessed provided that the test accommodations stipulated in Section 9 of DepEd Order No. 55, s. 2016 are met.

4. Select schools shall serve as testing centers.

✓



Republic of the Philippines
Department of Education
BUREAU OF EDUCATION ASSESSMENT

Office of the Director

Registration and Evaluation of Documentary Requirements

5. The Division Testing Coordinator (DTC) shall be responsible for facilitating the registration process and collecting the necessary documentary requirements. They can still accept test registrants to utilize the test materials allocated for their respective Schools Division Offices (SDOs). The DTCs shall identify the cut-off date for accepting test registrants to manage the evaluation of the submitted documentary requirements before the test administration.
6. Walk-in registrants shall not be accommodated during the test administration.

Test Materials (TMs)

7. The quantity of Test Booklets (TBs) and Answer Sheets (ASs) to be provided was based on the actual number of test registrants per testing center with buffer. Refer to the attached allocation of test materials per testing center.
8. **Photocopying of the TBs and ASs is NOT allowed.**
9. Maintain the integrity of the test before, during, and after the test administration as stipulated in Section 13 of DepEd Order 55, s. 2016, titled "Breach of Security in National Examinations and Corresponding Sanctions".

Testing Room and Arrangement

10. The examinees shall be grouped according to their **Last Level Completed (LLC)** and **Age**.
11. After grouping the examinees by LLC and age, their seating arrangement shall be in alphabetical order based on the last name regardless of sex. Other appropriate seating arrangements may be implemented for some communities with cultural considerations in the groupings and physical arrangement of individuals concerning sex.

Contact Information of the Forwarder

12. For the delivery and retrieval of test materials, Division Testing Coordinators (DTCs) are advised to contact **Ximex Delivery Express**, the official forwarder of BEA, through its official contact numbers: 0917 812 7122; 0917 638 2329; and/or 0917 561 6503 **for the timely retrieval of test materials**.
13. Immediate dissemination of this Advisory is desired.


DR. KEVIN CARL P. SANTOS
Director IV
Bureau of Education Assessment